heatons group

single use packaging

STRATEGY

goals and objectives

Detailed below are our short, medium and long term goals in single use packaging.

long term goals

- Communicate our single use packaging strategy, policy and action plan to staff and stakeholders on an annual basis
- Reduce environmental impact through litter and carbon emissions by removing non-essential single use packaging where possible
- Reduce, reuse and recycle across all areas of the business

medium term goals

- Engage employees to actively participate in the continual improvement of Heatons environmental impact

short term goals

- Encourage alternative practices and behaviours which will reduce the use of single use plastic items within the company
- Promote and encourage staff initiatives to remove plastic waste and litter from the workplace environment and to encourage this behaviour outside work also
- Weekly vehicle inspections, guaranteeing vehicles are operating efficiently to reduce need for new tyres
- Apply best practice across all areas of the business

key performance indicators

To track our progress in the reduction of single use packaging towards our Environmental, Social and Governance Policy and ensure alignment with our goals and objectives, the following are used:

reuse



- Reuse toners by use of the office basics brand where around 75% is recycled/remanufactured
- Reuse packaging received with deliveries for onward transportation of goods to customers

reduce



- Reduce the amount of single use packaging in the transportation of our products
- Buy bulk where possible to reduce the amount of single use packaging received in the warehouse
- Eliminate the use of single use items within the business where possible, such as hand towels and cups, by providing more eco-friendly alternative solutions

recycle



- Continue to be a 0% waste to landfill business through use of our registered disposal contractor
- Provide clear instructions for the disposal of packaging if left at a customer site

accountability

Various roles within our business have been assigned responsibility in certain areas of the single use packaging strategy:

- Circulating the strategy to employees – single use packaging champion
- Determining the actions that are required to achieve each goal – single use packaging champion
- Keeping track of the key performance indicators – single use packaging champion
- Reviewing and signing single use packaging strategy – senior management

Training our teams inhouse regularly to prioritse reuse over single use plastic as a commendable step towards promoting sustainability and reducing the environmental impact.

Signed: David Telding

Position: Managing Director

Date: 01/01/25

Date of Review: 01/01/27

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